

**Draft Minutes of Pilton, Stoke Doyle & Wadenhoe Parish Council  
Ordinary General Meeting held on Monday, September 8th, 2025, at  
Wadenhoe Village Hall at 7.00p.m.**

*Please note that all minutes are draft and are approved at the next meeting*

**In attendance:** Carew Treffgarne, (CT, Chair), Chris Grove (CG), Kevin Lee (KL), Karen Pollock (KP, Vice-Chair), Gill Williams (GW), and Jonathan Ward-Langman (JBW-L, Clerk). Carolyn Corker (ex-councillor) attended as a member of the public.

- 36. Public Forum:** no members of the public spoke.
- 37. Apologies:** Toby Baker (TB), Karey Draper (KD), Councillor Wendy Brackenbury Brackenbury (NNC). All accepted.
- 38. Minutes of the Parish Council Ordinary General Meeting held on Monday July 14<sup>th</sup>, 2025:** unanimously approved as a true record.
- 39. Matters arising from minutes of the Parish Council Ordinary General Meeting held on Monday July 14<sup>th</sup>, 2025:**
  - CT confirmed that application for planning permission NE/25/00561/FUL (Lodge Cottage, Pilton Lodge, Lodge Road, Pilton Peterborough PE8 5TD, item 28), had been approved.
  - CT confirmed that TB had compiled an updated list of councillor contact details for internal distribution (item 33). The Council recorded its thanks to him for this.

**40. Finance**

- a. The financial report is appended to this agenda as Annex A was noted. The Council will review its budget and set its precept for 2026-27 at the November meeting.
- a. The following payments were approved unanimously (proposed GW, seconded KP):

<b>Parish Online website and email est.*</b>	<b>£342.00</b>
<b>Clerk's salary August 2025</b>	<b>£220.31</b>

\*N.B. The Parish Online invoice will be issued on September 10<sup>th</sup>, 2025. Authorisation granted in advance for payment on receipt to avoid a delay until November. *Action Clerk.*

- b. **Parish Clerk's salary:** Agreed to increase salary as per local Government Pay Award (3.2%) backdated to April 1<sup>st</sup>, 2025. (unanimous, proposed JG, seconded CG). *Action Clerk.*
- c. **Insurance of Assets:** Clerk reported; awaiting quotation from Acres insurance. Wadenhoe War Memorial to be included. *Action Clerk.*

**41. To receive an update regarding defibrillators including latest developments on defibrillators for Pilton and Wadenhoe**

- GW reported on proposed second defibrillator for Wadenhoe; consulting BT (re phonebox and power supply), Community Heartbeat and community. *Action GW.*
- Jon Jones, ex-Councillor submitted report, see below. Council approved expenditure as outlined in Jon Jones' report (£1200 incl. VAT and £150-200

installation by electrician contacted by JJ). Agreed unanimously (proposed GW, seconded JG). *Action Clerk.*

#### **42. Planning/ Applications (see attached)**

- a. **NE/22/00151/FUL: Sand And Gravel Quarry Land Pts OP4834 7882 And 8518 TL0178 Huntingdon Road Thrapston:** CT updated re Applicant's Appeal for non-determination, outcome expected in November.
- b. **NE/22/00698/OUT: Land Adjacent Haldens Parkway Thrapston** CT updated re status of NNC Planning Committee July 2025 decision, possibly subject to judicial review (see 43., below.) *KL declared an interest due to tenancy.*
- c. **NE2500766VAR: Variation of (a) Condition(s). The Elms Wadenhoe Road Stoke Doyle Peterborough PE8 5TG:** agreed unanimously to support application (proposed CG, seconded JG). *Action Clerk.*
- d. **NE/25/00812/FUL & NE/25/00813/LBC: 22 Pudding Lane, Wadenhoe, Peterborough, PE8 5SU. N.B. JG declared an interest as trustee of Wadenhoe Trust.** *agreed unanimously to support application (proposed CG, seconded KL). Action Clerk.*

**43. STAUNCH (Save Titchmarsh, Thrapston and Upper Nene Valley Countryside & Habitats) Campaign:** *CT declared an interest as a member of STAUNCH Campaign Committee.* Agreed unanimously to donate £300 to support campaign subject to decision re judicial review of **NE/22/00698/OUT: Land Adjacent Haldens Parkway Thrapston application** (see 42.b., above, proposed KP, seconded CG). *Action Clerk.*

**44. Scoping study on Village Design Statement/Neighbourhood Plans:** Carolyn Corker ex-Councillor, reported, see below. To be further considered at November meeting. *Action Clerk.*

**45. Pilton Village Gateways:** CT updated and emphasised the value of reports via NNC highways FixMyStreet portal and Kier drop-in events. Discussed possible siting of village gateways for Pilton and Stoke Doyle (see item 32 and estimate, below). Decision deferred to November, CT to liaise with NNC and KL. *Action CT.*

**46. Parish Council Policy review:** Clerk to review all Parish Council policy documents and report back on any omissions in November. *Action Clerk.*

#### **47. Report only**

- CT noted request from SEND IASS to attend meeting; to be invited to make presentation (10 minutes). *Action Clerk.*
- CT reported that bench at top of Main St in Pilton has been repainted.
- CT reported that Wadenhoe Village Hall intends to install wi-fi.
- CT reported that ancient sycamore tree (TPO 41) in Pilton has been trimmed by NNC for reasons of safety and that a further report on its condition is expected.
- GW reported that Northants Police 'Beat Bus' will be visiting Wadenhoe at 2.30p.m. on Thursday September 11<sup>th</sup>, 2025.
- JBW-L reported on giant tree circle project; to send details to JG. *Action Clerk.*

**Date of Next meeting: Monday, November 10<sup>th</sup>, 2025 Wadenhoe Village Hall 7.00p.m.  
The meeting closed at 8.45 p.m.**

Jonathan Ward-Langman, Parish Clerk [clerk@piltonstokedoylewadenhoe-pc.gov.uk](mailto:clerk@piltonstokedoylewadenhoe-pc.gov.uk)  
September 9<sup>th</sup>, 2025

**Annex A: Pilton, Stoke Doyle and Wadenhoe Parish Council accounts 2025-26 July- August incl.**

Date	Account	Category	Description	Payments (net)	VAT	Payments (incl VAT)	Credit	Total
01/07/25	Current Account	Opening Balance						£10,566.63
01/07/25	Reserve Account	Opening Balance						£0.00
17/07/25	Current Account	Payroll	Jon Essam, payroll services 81478	£12.75	£2.55	£15.30		
17/07/25	Current Account	General maintenance	Nene Engineering (Peterborough) Ltd Wadenhoe War Memorial works	£713.00	£142.60	£855.60		
17/07/25	Current Account	Clerk's salary & PAYE	Clerk's salary May 2025	£220.31	£0.00	£220.31		
17/07/25	Current Account	Clerk's salary & PAYE	Clerk's salary June 2025	£220.31	£0.00	£220.31		
17/07/25	Current Account	Clerk's salary & PAYE	Clerk's salary July 2025	£220.11	£0.00	£220.11		
17/07/25	Current Account	Clerk's salary & PAYE	HMRC Clerk's Salary PAYE April-June 2025 incl.)	£165.00	£0.00	£165.00		
31/07/25.	Current Account	Bank Charges	Bank Charges	£6.00	£0.00	£6.00		
31/08/25	Current Account	Bank Charges	Bank Charges	£6.00	£0.00	£6.00		
	<b>Main</b>	<b>Total</b>				<b>£1,708.63</b>	<b>£0.00</b>	
	<b>Savings</b>	<b>Total</b>				<b>£0.00</b>	<b>£0.00</b>	
31/08/25				Main Account				<b>£8,858.00</b>
31/08/25				Savings account				<b>£0.00</b>
31/08/25				Balance				<b>£8,858.00</b>

**Item 41, Pilton defibrillator:  
Jon Jones update September 8<sup>th</sup>, 2025:**

Per my previous recommendation, we are purchasing an IPAD NFK 200 defibrillator together with a DefibSafe 2 external cabinet (which has a built-in heater and LED lighting). The defibrillator will be supplied by the British Heart Foundation under their discounted package scheme. I have registered all of our details with BHF who will now send us a proforma invoice. Once the invoice has been paid, the defibrillator should be shipped (to me) within 3 to 5 working days. As soon as I receive the proforma invoice, I will forward it to Jonathan for payment. The cost will be £1200 inc. vat.

We have permission from BT to connect to the low power electricity supply, which is in the telephone box. Attached below is the authorisation email I received from BT, together with confirmation from the Community Heartbeat Trust that the chosen defibrillator cabinet is suitable for telephone box installation. These documents should be stored in the Parish Council archives so that we can prove that the connection is legal, if ever required to so do.

The Parish Council is required to commit to promoting CPR training in the local area. I am sure we can achieve this readily by organising a one-off training course. The Community Heartbeat Trust offer such training session free of charge. I will investigate and provide details.

One of my friends is a local, qualified electrician and he has agreed to install the defibrillator. Expect an additional cost of £150 to £200 for this installation. He's on holiday for the next two weeks but I hope that he will fit the defibrillator shortly after his return. Assuming we pay the invoice and receive the defibrillator in time, I anticipate that we can install it within the next six weeks. If the Parish Council would like me to use another electrician (not known to me), or to get a second estimate, please let me know. Please be advised that the Community Heartbeat Trust (who can organise an electrician to do the installation) have told me that a typical cost to install would be £250.

**43. Extract from Email from Gen Snowdon, STAUNCH July 19<sup>th</sup>, 2025.**

"STAUNCH are extremely grateful that Pilton, Stoke Doyle and Wadenhoe PC are considering donating to our fighting fund and we completely understand the need for due diligence. A payment in September will be more than acceptable!

STAUNCH is set up as a Ltd company. We did make an application for charitable status but that application was declined, the rationale behind the CC's decision was that our remit was more one of a campaign/action group; in truth it is difficult to argue against their decision as things stand. The onslaught of planning applications, the ineptitude and stance of NNC compounded with the build, build, build mentality of Central Government suggests that this will be our reality for the foreseeable future.

To that point, we are enormously buoyed by our recent success defending the Wood Lodge Solar Farm application at appeal. In an unprecedented move, NNC reclused themselves from defending their Planning Committee's decision, arguing that it would be overturned at appeal. STAUNCH successfully defended the decision with Rule 6 Status and without legal representation.

In relation to excess funds, it is difficult to see a situation where we will be awash given our anticipated eye watering legal costs but if we ever are, I hope this is helpful.

Our Barrister is happy to invoice you directly to the value of any donation you make if that makes accounting easier?

We are committed to the ongoing protection and promotion of the Upper Nene Valley countryside and habitats. If I can be of any further assistance, please do not hesitate to contact me."

**45. Pilton Road Safety Project**

Draft Budget

4 x 'L' Shaped Oxford Style 4 slat Village Gateways.....	£3760 + VAT
Delivery.....	£160
Installation (E M Pell & Partners Ltd).....	£1304 + VAT

**TOTAL £5,224 +VAT**

Notes

- The quotation for the Gateways is from JACS, the other quotation from Glasdon was £4,198.52 (inc .VAT).
- E M Pell's quotation covers 2 operatives working for 2 days and includes a concrete base for each gateway + traffic management.