

You are summoned to
Pilton, Stoke Doyle & Wadenhoe Parish Council Annual General Meeting
to be held at Wadenhoe Village Hall Monday 11th May 2026 at 6.30pm.
To be preceded by the Annual Parish Meeting (Assembly).

AGENDA

1. Election of Chair and Vice-Chairs for 2026-27.
2. To receive the declaration of acceptance of office from the Chair
3. Apologies
4. Minutes of the Parish Council meeting held on Monday March 9th, 2026, to be approved.
5. Matters arising from minutes of the Parish Council meeting held on Monday March 9th, 2026, if not covered elsewhere in the agenda.
6. To approve:
 - a. Renewal of NCALC annual membership
 - b. Renewal of NCALC annual internal audit service.
 - c. Appointment of NCALC as DPO for the next 12 months
 - d. Members' responsibilities for 2026-27 to be agreed.
 - e. To agree the Police Liaison Representative for 2026-27
7. To discuss insurance renewal for 2026-27 *Clerk to report*
8. Parish Council Finance Report 2025-26 and Audit documents (*to follow*)
 - a. To consider and approve final accounts for 2025-26
 - b. To receive Internal Audit report
 - c. To complete Annual Governance statement
 - d. To approve statement of accounts
 - e. To approve certificate of exemption
 - f. To approve publication of above.
9. Review of policies and Risk Assessment (*report to follow*)
10. Planning/ Applications (*no new applications received*)
11. Finance
 - a. A full financial report for the first quarter of 2026-27 will be submitted at the Council's meeting in July.
 - b. To confirm that the Council commissions Jon Essam and Co. Ltd to re-register it as an employer with the Pensions Regulator at a cost of £50 + VAT.
 - c. To approve the following payments

NCALC membership renewal, Data Protection, internal audit fee	£525.32
ICO Registration	£52.00
Clerk's salary April 2025	£227.32
Clerk's salary May 2025	TBC

12. To note the dates for meetings for the council year

The Council meets on the second Monday of every second month. All meetings to be held at Wadenhoe Village Hall except where stated:

- **July 13th, 2026, N.B. TO BE HELD AT PILTON CHURCH**
- **September 14th, 2026,**
- **November 9th, 2026,**
- **January 11th, 2027,**
- **March 8th, 2027.**
- **May 10th, 2027 (AGM and Annual Parish Meeting)**

13. Report only

Jonathan Ward-Langman,
Parish Clerk

clerk@piltonstokedoylewadenhoe-pc.gov.uk

May 5th, 2026