

Pilton Stoke Doyle & Wadenhoe Parish Council Risk Assessment Policy

Financial Assessment and Internal Controls

The Council will adopt Financial Regulations modelled on those produced by the National Association of Local Councils modified by the Parish Council as appropriate.

Internal audit:

- The Internal Audit Service, provided by Northants CALC is considered to be independent, unbiased and objective.
- Both the Chairman and Independent Auditor are competent with sufficient knowledge to undertake their duties
- The Clerk is the RFO and his responsibilities along with those of the
- Councillors and Internal Auditor are defined
- The planning and reporting of all financial aspects of the PC are under constant, regular review to ensure all aspects of the responsibilities here are up to date.

Insurance

The PC will review its insurance policy annually at renewal to ensure adequate cover is in place. All new capital items should be insured at time of purchase.

Parish Councillors

Members will endeavour to work as a team and be aware of their responsibilities as to the law and proper PC procedures. They will attend meetings regularly. They will be provided with access to training as necessary and to "The Good Councillors Guide"; they will be familiar and endeavour to comply with the:

- Model Code of Conduct
- Freedom of Information Act
- All other relevant legislation.

Parish Clerk

The Clerk will endeavour to ensure that the PC operates in accordance with relevant statute and regulation and will maintain records as required by law.

Standing Orders

The PC will abide by "Standing Orders" adopted by the council

Asset Register

The Clerk will maintain a register of assets.

Declarations of Interest

Councillors will be required, at the start of each meeting to declare any personal or prejudicial interests. Councillors declaring a personal interest may remain in the meeting, speak and vote on the matter unless their personal interest is also a prejudicial interest. Councillors who declare a prejudicial interest in a matter will be allowed, to make representations, answer questions and give evidence relating to the business but will be required to leave the room before the vote is taken on the matter.

Property

For public safety the PC will ensure all its property, and areas of responsibility, are in a good state of repair and order.

Adopted at the Parish Council meeting held on May 11th, 2026.