

**Draft Minutes of Pilton, Stoke Doyle & Wadenhoe Parish Council
Ordinary General Meeting held on September 14th, 2026, at 7.00p.m at
Wadenhoe Village Hall.**

Please note that all minutes are draft and are approved at the next meeting

In attendance: Carew Treffgarne, (CT, Chair), Toby Baker (TB), Chris Grove (CG), Kevin Lee (KL) Karen Pollock (KP), and Jonathan Ward-Langman (JBW-L, Clerk), Joanne Greig-Love and James Evans.

Declarations of Interest: Item 38. NE/22/00698 CT (STAUNCH) and KL (Tenant farmer); Item 27, d CT (Churchwarden, Pilton).

21. Apologies: Councillors Gill Williams and John Gent.

22. Public Forum: no members of the public attended.

23. Minutes of the Parish Council Ordinary General Meeting held at Pilton Church on Monday July 13th, 2026: Approved, unanimously (proposed CG, seconded TB).

24. Matters arising from minutes of the Parish Council Ordinary General Meeting held on Monday July 13th, 2026.

- Nature Recovery Plan: to be deferred to November due to GW's absence.
- Update on Stoke Doyle speed reduction project: CG reported. Awaiting update on monitoring and identification of volunteer coordinator.

25. Co-option of new councillors:

- the co-option of James Evans to the Parish Council was proposed by CG, seconded CT and agreed unanimously.
- the co-option of Joanne Greig-Love to the Parish Council was proposed by KP, seconded KL and agreed unanimously.

Action: Clerk

26. Planning: (Chair to report)

- Planning - NE/22/00698. CT provided an update on the Judicial Review. Judge's dismissal of STAUNCH's application for a Judicial Review to be challenged in the Court of Appeal.
- Update on Neighbourhood Planning: CT reported that contact has been made with a consultant who may be able to support the Council in strengthening conservation area status for Wadenhoe and Pilton.
- 26/02303/HFUL, 20 Pilton Road, Wadenhoe -External lime mortar repairs and new oil tank. The Chair agreed to discussion despite this item arriving too late to be on the agenda. Agreed unanimously to support (proposed KP, seconded TB).

Action: Clerk

27. Finance

- a. The accounts (see below) were presented. The Council will need to consider its budget for 2027-28 and set its precept at its meeting in November.
- b. **VAT reclaim:** JBW-L confirmed that a claim for £886.15 for VAT paid from August 2024 to March 2026 had been submitted. The Chair thanked the Clerk for his diligence in dealing with this.
- c. **Clerk's Pay:** The Local Government Association (LGA) has announced the 2026 pay award for local government employees which provides for a 3.3% increase in pay rates and allowances with effect from 1 April 2026. The agreed pay award covers the period from 1 April 2026 to 31 March 2027. Members approved the increase (proposed CG, seconded KP).
- d. The following payments were agreed (proposed TB, seconded CG), including:
 - Payment of the Clerk's Salary inclusive of back pay arising from the pay award and payment for the period October 1st-27th, 2026 at the end of which the current Clerk will leave the post.
 - Award of grants of £300 for churchyard maintenance to each of the three parochial church councils as no grants were paid in 2025-26. Details of bank accounts will be required from all three bodies. *Action: Clerk*

Clerk's Salary August-September incl 2026	£499.52
HMRC Clerk's Salary PAYE Q2 2026-27	£181.80
Clerk's Salary October 2026	£234.90
HMRC Clerk's Salary PAYE October 2026	£58.60
Postage, VAT reclaim, Clerk's expenses to be reimbursed	£5.30
Grant to Stoke Doyle PCC for churchyard maintenance	£300
Grant to Pilton PCC for churchyard maintenance	£300
Grant to Wadenhoe PCC for churchyard maintenance	£300
Parish Online Invoice 2026-27	£462
Jon Essam & Co Payroll invoice 87974	£15.30

28. **Representation at NCALC Annual conference: October 3rd, 2026.** CT reported no PSDW representation possible as conference now fully booked.

29. **Community Governance Review.** CT reported: agreed unanimously to support 'No Change' in current number of councillors (proposed CT, seconded KP). *Action: CT*

30. Clerk: Recruitment & handover (*Clerk to update*)

- JBW-L provided an update on the Unity trust Bank accounts; CT will be able to set up payments; CG and TB can also authorise.
- It was agreed that the Parish Council should cancel its Gmail account.
- The revised Clerk Job Description, increasing contracted hours from 4 to 5 (average) per week was agreed and incorporating the new LGA pay scale (proposed TB, seconded KL).

31. **First Aid page** (email from Brity.co.uk) with a 'Free first aid page for Pilton'. CT has contacted the company for similar first aid pages for Stoke Doyle and Wadenhoe and is awaiting a response.

32. **To approve Freedom of Information Publication Scheme.** Agreed unanimously to publish as a separate document to the Communications Policy to minimise future work. (proposed CG, seconded KP).
33. **Bus service** JBW-L updated: letter previously agreed now superfluous as scheduled 94 bus service has been cancelled. 'On Call'/Pre-booked Shire Connect service (01933 223636) still operational.
34. **Parking issues in Wadenhoe:** CT provided an update arising from a resident's letter to NNC Highways re parking on pavements and verges. She will discuss further action with GW.
35. **Report only.**
- **Public Footpath PB11: Wadenhoe and MC2: Aldwincle -** Letter from Aldwincle PC (attached). CT to write to the Rights of Way Officer, NNC Highways, in support of withdrawal of closure notice and urgent need for repair.
 - **Departure of Parish Clerk.** Jonathan Ward-Langman was thanked by Parish Councillors for his sterling work over the past two years on PSDW's behalf, with all good wishes for the future.

Next meeting: 7.00p.m. November 9th, 2026, at Wadenhoe Village Hall

Jonathan Ward-Langman, Parish Clerk
clerk@piltonstokedoylewadenhoe-pc.gov.uk
September 15th, 2026

Pilton, Stoke Doyle and Wadenhoe Parish Council accounts Q2 2026-27 July-August incl.								
Date	Account	Category	Description	Payments (net)	VAT	Payments (incl VAT)	Credits	Total
01/07/26	Current Account	Opening Balance						£7,377.54
01/07/26	Reserve Account	Opening Balance						£3,038.05
13/07/26	Current Account	Insurance	The Broker Network	£378.00	£0.00	£378.00		
16/07/26	Current Account	Clerk's salary & PAYE	HMRC PAYE	£170.40	£0.00	£170.40		
16/07/26	Current Account	Clerk's salary & PAYE	Clerk's salary June-July 2026 incl & expenses	£608.99	£0.00	£608.99		
16/07/26	Current Account	Payroll	Jon Essam & Co	£12.75	£2.55	£15.30		
31/07/26	Current Account	Bank Charges	Bank Charges	£7.00	£0.00	£7.00		
31/08/26	Current Account	Bank Charges	Bank Charges	£7.00	£0.00	£7.00		
	Main	Total				£1,186.69	£0.00	
	Reserve	Total				£0.00	£0.00	
			Main Account					£6,190.85
			Savings account					£3,038.05
			Balance					£9,228.90

