

Information available from Pilton, Stoke Doyle and Wadenhoe Parish Council under the Freedom of Information Act model publication scheme

This template guide covers only information we currently hold. If we do not hold some of the information listed below, we will mark it as 'not held' in the table.

Information to be published	How the information can be obtained	Cost
Class 1 - Who we are and what we do (Organisational information, structures, locations and contacts) Current information only	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/	Nil
List of Council members and their responsibilities as well a list of Council Committees Details of any representation on local public bodies	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/	Nil
Postal and email address Contact details for Parish Clerk and Council members Where possible, provide named contacts including contact phone numbers and email addresses	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/	Nil
Location of main Council office and accessibility details	Not held: the Parish Council has no office premises	Nil
Staffing structure	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/	Nil

Class 2 – What we spend and how we spend it (Financial information about projected and actual income and expenditure, procurement, contracts and financial audit) Current and previous financial year as a minimum	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/page/finance/	Nil
Statement of accounts and internal audit report in the format included in the Annual Return form	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/page/finance/	Nil
Finalised budget	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/page/finance/	Nil
Precept	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/page/finance/	Nil
Borrowing Approval letter	N/A	N/A
All items of expenditure above £100	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/page/finance/	Nil
Financial Standing Orders and Regulations	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/page/finance/	Nil
Grants given and received	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/page/finance/	Nil
List of current contracts awarded and value of contract	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/page/finance/	Nil
Members' allowances and expenses	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/page/finance/	Nil

Class 3 – What our priorities are and how we are doing (Strategies and plans, performance indicators, audits, inspections and reviews) Current and previous year as a minimum	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/	Nil
Annual governance statement in format included in the Annual Return form	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/	Nil
Parish Plan	N/A	N/A
Annual Report to Parish or Community Meeting	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/	Nil
Quality status	N/A	N/A
Local charters drawn up in accordance with DLUHC's guidelines	N/A	N/A
Data Protection impact assessments (in full or summary format) or any other impact assessment (eg Health & Safety Impact Assessment, Equality Impact Assessments etc), as appropriate and relevant	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/	Nil
Class 4 – How we make decisions (Decision making processes and records of decisions) Current and previous council year as a minimum	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/	Nil
Timetable of meetings (Council and any committee/sub-committee meetings and parish meetings)	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/	Nil
Agendas of meetings (as above)	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/	Nil

Minutes of meetings (as above) – exclude material that is properly considered to be exempt from disclosure	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/	Nil
Reports presented to council meetings – exclude material that is properly considered to be exempt from disclosure	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/	Nil
Responses to consultation papers	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/	Nil
Responses to planning applications	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/	Nil
Bye-laws	N/A	N/A
Class 5 – Our policies and procedures (Current written protocols, policies and procedures for delivering our services and responsibilities) Current information only	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/page/governance/	Nil
Policies and procedures for the conduct of Council business: • Procedural standing orders • Committee and sub-committee terms of reference • Delegated authority in respect of officers • Code of Conduct • Policy statements	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/page/governance/	Nil
Policies and procedures for the provision of services and about the employment of staff: • Internal instructions to staff and policies relating to the delivery of services • Equality and diversity policy • Health and safety policy • Recruitment policies and details of current vacancies	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/page/governance/	Nil

• Policies and procedures for handling requests for information • Complaints procedures (including those covering requests for information and operating the publication scheme)		
Records management, personal data and access to information policies Include information security policies, records retention, destruction and archive policies, and data protection (including data sharing and CCTV usage) policies	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/page/governance/	Nil
Class 6 – Lists and Registers Currently maintained lists and registers only.	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/	Nil
Information legally required to hold in publicly available registers (in most circumstances existing access provisions will suffice)	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/	Nil
Assets register, including details of public land and building assets	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/page/governance/	Nil
Disclosure log indicating the information provided in response to FOIA and EIR requests. These are recommended as good practice	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/page/governance/	Nil
Register of members' interests	External website: https://northnorthants.moderngov.co.uk/mgParishCouncilDetails.aspx?ID=272&LS=1	Nil
Register of gifts and hospitality	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/	Nil

Class 7 – The services we offer (Information about the services we offer, including leaflets, guidance and newsletters produced for the public and businesses) Current information only	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/	Nil
Allotments	N/A	N/A
Burial grounds and closed churchyards	N/A	N/A
Community centres and village halls	N/A	N/A
Parks, playing fields and recreational facilities	N/A	N/A
Seating, litter bins, clocks, memorials and lighting	Website: https://piltonstokedoylewadenhoe-pc.gov.uk/	Nil
Bus shelters	N/A	N/A
Markets	N/A	N/A
Public conveniences	N/A	N/A
Agency agreements	N/A	N/A
Services for which we are entitled to recover a fee and details of those fees (eg burial fees)	N/A	N/A
Additional Information Information not itemised in the lists above	N/A	N/A

Schedule of charges

This describes how the charges have been arrived at and should be published as part of the guide.

TYPE OF CHARGE	DESCRIPTION	BASIS OF CHARGE
Disbursement cost	N/A	N/A
Statutory Fee	N/A	N/A
Other	N/A	N/A